

Equipment Control Sub-committee Minutes



The Equipment Control Sub-committee met at 09:30 – 13:30 hours on Tuesday 4 November 2014 at the Melia Palas Atenea Hotel, Palma de Mallorca.

Please refer to the ISAF website www.sailing.org for the details of the submissions in these minutes.

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Please refer to the ISAF Council minutes of 7&8 November 2014 for the Final Council decision on all recommendations and opinions contained within these minutes

<i>Present:</i>	
Jan Dejmo (Chairman)	Jurgen Cluytmans (ISAF Classes Rep)
Dimitris Dimou (Vice Chairman)	Guy-Rolland Perrin
Bas Edmonds (Windsurfing & Kiteboarding Rep)	Paolo Luciani
Agnes Lill (Class Rules Rep)	Haluk Suntay
Dick Rose (Racing Rules Rep)	Jacob Jan Korpershoek
<i>Apologies:</i>	<i>Not Present:</i>
Ken Kershaw (Oceanic & Offshore Rep)	Quanhai Li (ISAF Vice President)
<i>Also Present:</i>	
Rob Taylor (Technical Co-ordinator)	Yann Rocherieux (Athlete's Commission Representative)
Jason Smithwick (Head of Technical & Offshore Department)	

1. Opening of the Meeting

Chairman, Jan Dejmo, opened the meeting by welcoming all committee members and giving a short introduction.

The Sub-committee acknowledged the absence of Ken Kershaw due to health reasons and passed on their best wishes for a speedy recovery.

2. Minutes of the Previous Meeting

The minutes of the Equipment Control Sub-committee meeting of 12 November 2013 were noted and approved. There were no matters arising that were not already covered in the agenda.

3. Submissions

ISAF Regulations

- (a) New Regulations 5.1(c) and 6.4, Changes to Current Regulations and Articles

Submission 001-14 from the Executive Committee regarding International Association For Disabled Sailing IFDS Merger With ISAF was noted by the Sub-committee.

Opinion: Approve

- (b) Regulation 15

Submission 035-14 from the Chairman of the Constitution Committee regarding notices and submissions was noted by the Sub-committee.

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Opinion: Approve

Equipment Rules of Sailing

Submissions 059-14 to 077-14 were outlined to the Sub-committee by the Chairman who then went through each submission giving the opinion of the Equipment Rules of Sailing Working Party who had met the previous day. This opinion was agreed by the Sub-committee and the recommendations to Council are recorded below:

(c) Introduction

Submission 059-14 from the Chairman of the Equipment Committee regarding the Introduction to the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Jurgen Cluytmans and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(d) A.1 Class Rules

Submission 060-14 from the Chairman of the Equipment Committee regarding rule A.1 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Jurgen Cluytmans and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(e) B.1.1 Mast Upper Limit Mark

Submission 061-14 from the Chairman of the Equipment Committee regarding rule B.1.1 of the Equipment Rules of Sailing was proposed by Agnes Lill, seconded by Jan Dejmo and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(f) C.4.2 Certification Measurement

Submission 062-14 from the Chairman of the Equipment Committee regarding rule C.4.2 of the Equipment Rules of Sailing was proposed by Jurgen Cluytmans, seconded by Bas Edmonds and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(g) C.6.3(e)(iv) Variable Ballast

Submission 063-14 from the Chairman of the Equipment Committee regarding rule C.6.3(e)(iv) of the Equipment Rules of Sailing was proposed by Jurgen Cluytmans, seconded by Dick Rose and unanimously voted in favour of supporting the ERS Working Party recommendation to approve as amended.

Recommendation to Council: Approve with the following amendment:

C.6.3 Boat Control Definitions

(e) BALLAST

Weight installed to influence the stability, flotation or total weight of the **boat**.

Ballast types:

(iv) VARIABLE BALLAST

Water **ballast** the amount of which may be varied and which may also be moved.
~~It may be moved.~~

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(h) F.1.2 Rig Configuration

Submission 064-14 from the Chairman of the Equipment Committee regarding rule F.1.2 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Dick Rose and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(i) F.1.3 Spar & F.1.4 Spar types

Submission 065-14 from the Chairman of the Equipment Committee regarding rules F.1.3 and F.1.4 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Jurgen Cluytmans and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(j) F.1.7(a)(iii) Forestay

Submission 067-14 from the Chairman of the Equipment Committee regarding rule F.1.7(a)(iii) of the Equipment Rules of Sailing was proposed by Jurgen Cluytmans, seconded by Agnes Lill and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(k) F.6.1(b) Foretriangle Height

Submission 068-14 from the Offshore Racing Congress regarding rule F.6.1(b) of the Equipment Rules of Sailing was discussed in more detail. There was general agreement with the need to amend the current definition of Foretriangle Height to meet the needs of the offshore boats, but there was concern that changing without reviewing the rules of classes that may already use the current definition could be problematic.

On a proposal from Bas Edmonds, seconded by Jurgen Cluytmans it was unanimously voted in favour of supporting the ERS Working Party recommendation to reject the submission, but noted that the ERS Working Party would look into this definition at their next meeting.

Recommendation to Council: Reject

The Sub-committee support the intention of the submission but prefer this topic to be considered by the ERS Working Party in more detail in order to produce a submission for November 2015.

(l) G.1.4(b) Ply

Submission 069-14 from the Chairman of the Equipment Committee regarding rule G.1.4(b) of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Jurgen Cluytmans and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(m) G.5.4 Upper Leech Point

Submission 070-14 from the Chairman of the Equipment Committee regarding rule G.5.4 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Agnes Lill and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

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(n) G.5.9 Upper Luff Point

Submission 071-14 from the Chairman of the Equipment Committee regarding rule G.5.9 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Agnes Lill and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(o) G.6.2 Secondary Reinforcement

Submission 072-14 from the Chairman of the Equipment Committee regarding rule G.6.2 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Agnes Lill and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(p) G.7.7 Upper Width

Submission 073-14 from the Chairman of the Equipment Committee regarding rule G.7.7 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Agnes Lill and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(q) Subsection B – G.5.4 Upper Leech Point

Submission 074-14 from the Chairman of the Equipment Committee regarding Subsection B - rule G.5.4 of the Equipment Rules of Sailing was proposed by Agnes Lill, seconded by Bas Edmonds and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(r) Subsection B – G.5.7, G.5.8 & G.5.9

Submission 075-14 from the Chairman of the Equipment Committee regarding Subsection B – rules G.5.7, G.5.8 & G.5.9 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Agnes Lill and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(s) Subsection B – G.7.9 Diagonals

Submission 076-14 from the Chairman of the Equipment Committee regarding Subsection B – rule G.7.9 of the Equipment Rules of Sailing was proposed by Bas Edmonds, seconded by Jurgen Cluytmans and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

(t) Appendix A

Submission 077-14 from the Chairman of the Equipment Committee regarding Appendix A of the Equipment Rules of Sailing was proposed by Jurgen Cluytmans, seconded by Bas Edmonds and unanimously voted in favour of supporting the ERS Working Party recommendation to approve.

Recommendation to Council: Approve

Racing Rules of Sailing

Submissions 119-14, 120-14 and 125-14 were discussed en-bloc as they all propose new equipment definitions to the Racing Rules of Sailing that were seen as conflicting with definitions already in the Equipment Rules of Sailing.

It was noted that these submissions highlighted an area of conflict between the Racing Rules of Sailing and the Equipment Rules of Sailing in providing two separate definitions for broadly similar parts of the sport. This was considered undesirable by the Sub-committee and it was suggested by Dick Rose that submissions for changes to the Racing Rules could be produced for the next Annual Conference that reduce or remove any conflict between the two publications.

It was agreed that Jacob Jan Korpershoek and Dimitris Dimou would look into the problem and develop proposals that would be distributed to the committee in expectation of preparing submissions for the November 2015 Annual Conference.

(u) Terminology – Definition of Boat

Submission 119-14 from the Koninklijk Nederlands Watersport Verbond regarding a new definition of boat was discussed by the Sub-committee.

It was unanimously voted in favour of supporting the ERS Working Party recommendation to reject the submission, but noted that the ERS Working Party would look into this definition at their next meeting.

Opinion: Reject

The Sub-committee support the intention of the submission but prefer this topic to be considered by the RRS Working Party in more detail.

(v) RRS 69.1(a) and RRS C1 – Definition of Competitor

To consider submission 120-14 from the Koninklijk Nederlands Watersport Verbond regarding a new definition of competitor.

It was unanimously voted in favour of supporting the ERS Working Party recommendation to reject the submission, but noted that the ERS Working Party would look into this definition at their next meeting.

Opinion: Reject

The Sub-committee support the intention of the submission but prefer this topic to be considered by the RRS Working Party in more detail.

(w) Terminology – Definition of Vessel

To consider submission 125-14 from the Koninklijk Nederlands Watersport Verbond regarding a new definition of vessel.

It was unanimously voted in favour of supporting the ERS Working Party recommendation to reject the submission, but noted that the ERS Working Party would look into this definition at their next meeting.

Opinion: Reject

The Sub-committee support the intention of the submission but prefer this topic to be considered by the RRS Working Party in more detail.

(x) Rule 85

The Sub-committee discussed submission 157-14 from the Koninklijk Nederlands Watersport Verbond regarding the inclusion of equipment inspector and measurer for an event in Rule 85.

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Dick Rose informed the Sub-committee members that this submission had been discussed by the Racing Rules of Sailing Working Party who acknowledged the need to include equipment inspectors; however felt the rule should not be limited to those named in the submission and recommended amending the proposal to include any other race officials.

On a proposal from Bas Edmonds, seconded by Jacob Jan Korpershoek it was unanimously voted in favour of supporting the Racing Rules of Sailing Working Party recommendation to approve the submission as amended by the RRS Working Party.

Opinion: Approve with the following amendment:

The sub-committee agree with the proposed amendment from the Racing Rules Working Party as follows:

85 GOVERNING RULES

The organizing authority, race committee, ~~equipment inspector, measurer for an event~~ and protest committee **and other Race Officials** shall be governed by the rules in the conduct and judging of races.

4. Equipment Rules of Sailing

The Chairman of the Equipment Rules of Sailing Working Party informed the Sub-committee that there was no further update on Working Party activity following the number of submissions that had been produced this year; however noted there were a number of items still to be discussed at the next meeting in expectation of preparing submissions for the November 2015 Annual Conference.

5. The Equipment Control Process

- (a) Jan Dejno introduced The ISAF Guide to Equipment Control, consisting of the ISAF Guide to Measurement, the ISAF Guide to Certification Control, the ISAF Guide to Certification and the ISAF Guide to Equipment Inspection and explained how the different roles require different levels of training and knowledge and may be carried out by different people.
- (b) Dimitris Dimou gave a brief progress report on the Guide to Equipment Control Working Party. The guides have been created as single documents for parts outlined above. If more information is needed, the users can always revert to IM Manual which is a full reference document containing more details on all aspects.

The ISAF Guide to Certification Control and ISAF Guide to Equipment Inspection have already been drafted. The Working Party has tried to keep the guides as short as possible with quick reference documents with simple instructions and links to IM Manual to find further information. This should be ready to publish early in 2015.

The ISAF Guide for Certification Authorities has been started but not yet fully developed. This is due to be ready in 2016. Progress is slow due to time spent on other issues during 2014.

- (c) Paolo Luciani reported that on 21 March 2014 the IHC System Regulation WP met in Southampton and the draft of the guide produced by Paolo Luciani was reviewed by Rob Taylor and Ken Kershaw.

The WP also produced the list of papers attached to the guide and a priority list of the papers to be revised and simplified according to the experience gathered since the IHC system started in 2008.

The same document list includes a proposal on who approves each document. This is considered important in order to avoid any potential future mistakes without the

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approval of the appropriate authority.

The work did not proceed further mainly because, during the year, all the time and efforts went to discuss other items not affecting the IHC System.

6. Standard Class Rules

Bas Edmonds gave a report on Standard Class Rules Working Party activity, noting that two new members representing the Class Rules Sub-committee had been invited onto the Working Party, these being James Dadd and Agnes Lill. The Working Party will work on developing areas of the Standard Class Rules and would continue with specific focus on the rules governing modifications, maintenance and repair and discretionary penalties for class rule infringements.

7. In-House Certification

Rob Taylor gave a presentation on the different aspects of the ISAF In-House Certification (IHC) scheme. The rules regulating the ISAF In-House Certification scheme were reviewed, noting in particular that the Equipment Rules of Sailing provided the backbone to the scheme and that consistent training courses delivered to manufacturers around the world, regardless of experience, was important to ensuring the success of the scheme. In reviewing the documentation it was agreed that several documents could be updated to be more consistent with current practice. Bas Edmonds commented that ISAF should consult with the commercial partners in the IHC scheme such as the existing Authorizing Authorities, MNAs and sailmakers before making any major changes to the scheme that could have a negative impact.

The ISAF In-House Certification sailmaker appointment procedure was detailed to the Sub-committee, noting there were three key steps that all manufacturers had to take in order to become involved in the IHC scheme; these being a 'pre-audit' to establish the suitability of the facilities and set up for In-House Certification, the Measurement Training Course to ensure consistent measurement methods are taught and applied and finally the 'approval audit' to check systems in CS Manual are working as described and to evaluate the company against the Certification System (CS) Manual for IHC.

The status of the ISAF In-House Certification programme was summarised, noting that 2014 had been the most successful year for the ISAF In-House Certification scheme with 11,600 sail certification stickers sold to date, an increase of over 41% on 2013. This increase is largely owing to the increase in the number of manufacturers for which ISAF is acting as the Authorising Authority together with the worldwide adoption of IHC for IRC rating system endorsed certificates.

8. Equipment Inspection at ISAF Sailing World Cup Events

John Craig, Head of the ISAF Sailing World Cup was invited to the table to discuss equipment inspection at the ISAF Sailing World Cup events. It is desired to develop a system whereby the athletes can register the equipment they will use before arriving at the event within a specified time before the event starts. Looking for the equipment inspector not to inspect every boat before racing starts, but to do random spot checks through the fleet once racing is underway. Any non-compliance found could then be reported to the jury to impose any penalty. It was recognised that this approach is a step away from current equipment inspection practice at Sailing World Cup events, but the smaller quotas at the forthcoming events should make this easier to achieve.

9. Committees with Cross-representation – Reports & Opinions

(a) International Measurers Sub-committee

Dimitris Dimou gave a verbal report from the International Measurers Sub-committee meeting held on Sunday 2 November. It was noted that eleven International Measurers

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were retiring this year, eight applications for International Measurer status had been approved and three applications had not been approved giving an overall reduction in the number of International Measurers, also that the distribution of IMs was rather euro-centric and that a better worldwide distribution was desired by the IMSC. Response to the IM Grouping had been less than expected with only 42 out of the 113 International Measurers applying to be grouped.

(b) Class Rules Sub-committee

Agnes Lill gave a verbal report from the Class Rules Sub-committee meeting held on Saturday 1 November, noting that the rules of the VX One Class that was applying for ISAF Class status had been reviewed and although the rules are in the Standard Class Rules format there are significant issues that exist within the rules and they are not currently suitable for approval. Also discussed was the proposed rule change for the Topkat K1 Class which introduces a very different hull shape and sail plan into the existing class. This change was not approved by the Class Rules Sub-committee.

(c) ISAF Classes Committee

Jurgen Cluytmans gave a verbal report from the ISAF Classes Committee meeting held on Sunday 2 November. It was noted that this meeting clashed with the International Measurers Sub-committee meeting in the morning and so attendance at the ISAF Classes meeting was limited to the afternoon session. The submissions on the Equipment Rules of Sailing had been reviewed and generally approved by the ISAF Classes Committee. The submissions relating to the Advertising Code had also been reviewed with the ISAF Classes recommending that the submission relating to advertising placed on the boom be amended to apply to all classes as required by their respective class rules, not just those with overlapping headsails.

(d) Oceanic & Offshore Committee

A written report from Ken Kershaw, Oceanic and Offshore Representative was shown to the Sub-committee on Oceanic & Offshore Committee activity. It was highlighted that six of the nineteen submissions on the Equipment Rules of Sailing related directly to offshore boats and that the Oceanic & Offshore Committee via the Empirical Handicap Sub-committee is promoting the standardisation of nomenclature for standard measurement parameters through the ERS Working Party on behalf of the Universal Measurement System (UMS) project.

10. Annual Report

A draft report from the Sub-committee Chairman covering the period 1 January 2014 to 31 December 2014 would be circulated to the Sub-committee members in due course.

11. Any other Business

There being no further business, Jan Dejmo thanked the Sub-committee for their on-going work and the meeting closed at 1250.